



Reference no

b

Log no

31.01.2011

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Neston Drama Group		
Contact name	Sue Dickinson		
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	North Wilts
Does your town/parish council know about your project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	We are a local amateur dramatic society and we wish to improve the lighting facilities at Neston Memorial Hall which is the base at which we perform
Where will your project take place?	Neston Memorial Hall
When will your project take place?	As soon as funding in place
How many people will benefit from your project?	Drama members 30 and wider community
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Culture Recreation and Arts. Places to meet and take part in meaningful activities.

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Places to meet and take part in meaningful activities.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

After many years of renting in equipment to do the job we decided it would be much better if we owned our own equipment. Many group borrow the same equipment and we believe having our own equipment will give us more freedom to do what we want when we want rather than having to fit in with the dates that are available for the equipment to be hired. Also having the equipment always on site would allow other users of the stage and hall access to more adequate stage lighting. The reserves we hold will be used towards updating our Scenery which is in need of modernisation as it was originally constructed 30 years ago and needs some TLC.

Any other information about your project.

The total amount includes VAT, but we are unregistered and cannot claim this back, therefore the full amount would be needed.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black and Minority Ethnic people

Male

Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Requires minimal funding to maintain

If you were not awarded the full amount requested, what would be the impact on your project?

If we did not receive funding we would not purchase the lighting and we would continue to borrow them from other sources for which we pay rental

How will you know whether your project has made a difference in the community?

Hopefully feedback from local community who use the facilities at the hall and feedback from our audiences at productions.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

No other applications made

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month: April

Year: 2010

A - Total income:

£1950.55

B - Minus total expenditure:

£1888.96

Surplus/deficit for year: (A minus B)

£61.59

Free reserves held:

£1100

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
6 Selecon Lanterns	£1,000	Own fundraising/reserves		£
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
Total Project Expenditure	£1,000	Total Project Income		£0
Total project income B		£0		
Total project expenditure A		£1,000		
Project shortfall A – B		£1,000		
Award sought from Wiltshire Council Area Board		£1,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Everyone is welcome to join the group and work together as a team to produce fine quality productions

b) How does your project work to promote inclusion, participation and good community relations?

Brings people together in the community to work together and forge relations with the wider community.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
 Mostly or all men/boys Mostly or all women/girls
 Specific minority ethnic groups (please state which groups)
 Specific faith groups (please state which groups)
 People/families on low income
 Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
 The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
 If an award is received, I will complete and return an evaluation sheet.
 That any other form of licence or approval for this project has been received prior to submission of this application.
 That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 Equal opportunities Access audit Environmental impact
 Planning permission applied for (date) or granted (date)
 That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
 I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Sue Dickinson

Date: 24/01/2011

Position in organisation: Treasurer

Please return your completed application to the appropriate Area Board Locality Team